



MADRAS CHIPBOARD LTD., RAJAPALAYAM.

(Manufacturers of "LAXMI" Particle Board, Veneered Particle Board, Flush Door, Wood Fibre Panel Door & Block Board etc.)

Regd Office: No: 53, ANNAMARAJA NAGAR, SANKARANKOIL ROAD, RAJAPALAYAM-626117

PHONE: 230756, 223934, 230913 FAX: 04563-223844 WEB: www.madraschipboard.com

E-mail: madraschipboardltd@gmail.com & madraschipboard@dataone.in

CIN: U20293TN1961PLC004457 PAN: AABCM2590F GST No: 33AABCM2590F1ZR

NOTICE TO THE MEMBERS

Notice is hereby given that the 59th Annual General Meeting of the Company will be held at 10.30 A.M on Thursday the 10th September, at Registered Office of the Company, Annamaraja Nagar, Sankarankoil Road, Rajapalayam-626 117, Tamilnadu to transact the following business:

ORDINARY BUSINESS:

1. To consider and pass the following Resolution, as an ORDINARY RESOLUTION:

"RESOLVED that the Directors' Report and the Company's Statement of Profit & Loss for the year ended 31st March, 2020, Balance sheet as at that date and Cash Flow Statement for the year ended on that date and the Auditors' Report thereon be and are hereby considered and adopted."

2. To consider and pass the following Resolution, as an ORDINARY RESOLUTION:

"RESOLVED that Shri. P.J. RAMKUMAR RAJHA, (DIN 00487193) who retires by rotation, be and is hereby elected as Director of the Company".

3. To consider and pass the following Resolution, as an ORDINARY RESOLUTION:

"RESOLVED that Shri. S.J. SRIKANTH, (DIN 06731545) who retires by rotation, be and is hereby elected as Director of the Company".

4. To consider and pass the following Resolution, as an ORDINARY RESOLUTION:

"RESOLVED that pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013 read with the Companies (Appointment and Qualification of Directors) Rules, 2014, Shri A.R.S. Chaithanya (DIN: 0008592582), appointed as an Additional Director of the Company on 14-11-2019 pursuant to the provisions of Section 161 of the Companies Act, 2013 and who holds office upto the date of this Annual General Meeting, and being eligible, offer himself for appointment and in respect of whom the Company has received a notice in writing from a Member pursuant to the provisions of Section 160 of the Companies Act, 2013 signifying his intention to propose the candidature of Shri A.R.S. Chaithanya, for the office of Director, be and is hereby appointed as a Director of the Company liable to retire by rotation."



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STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No: 4

The Board of Directors had appointed Shri A.R.S. Chaithanya (DIN: 0008592582) as Additional Director on 14th November, 2019.

Shri A.R.S. Chaithanya, aged 41, has a Bachelor's degree in Commerce and Masters in Business Administration (Finance).

In terms of Section 161 (1) of the Companies Act, 2013, Shri A.R.S. Chaithanya holds Office as Additional Director upto the date of the forthcoming Annual General Meeting.

The Company has received a notice pursuant to Section 160 of the Companies Act, 2013 from a Member signifying his intention to propose the appointment of Shri A.R.S. Chaithanya as a Director.

Shri A.R.S. Chaithanya holds 6 Nos. of Shares in the Company as on 31-03-2020.

The Board recommends the Resolution for the approval of the Members.

The notice received under Section 160 of the Companies Act, 2013 would be available for inspection without any fee by the Members at the Registered Office of the Company during normal business hours on any working day.

None of the Directors of the Company and their relatives is concerned or interested in the Resolution.



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NOTES:

1. A member entitled to attend and vote is entitled to appoint a Proxy to attend and vote instead of himself and that the Proxy need not be a Member. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. Proxy form is enclosed. Proxies in order to be effective must be received at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting. Proxies submitted on behalf of the Companies, Societies, etc., must be supported by an appropriate resolution / authority, as applicable.
2. The Register of Members and the Share Transfer Books of the Company will remain closed from 02-09-2020 to 10-09-2020 (both days inclusive)
3. Under Section 124 of the Companies Act, 2013 and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ('IEPF Rules, 2016'), the amount of dividend remaining unpaid or unclaimed for a period of seven years from the due date is required to be transferred to the Investor Education and Protection Fund (IEPF), constituted by the Central Government.

Hence, the Members who have not claimed their dividend relating to the earlier years may write to the Company for claiming the amount before it is so transferred to the Fund.

The details of due dates for transfer of such unclaimed dividend to the said fund are:

FINANCIAL YEAR ENDED	DATE OF DECLARATION OF DIVIDEND	LAST DATE FOR CLAIMING UNPAID DIVIDEND	DUE DATE FOR TRANSFER TO IEP FUND
31-03-2013	05-08-2013	04-08-2020	03-09-2020
31-03-2014	06-08-2014	05-08-2021	04-09-2021
31-03-2015	03-08-2015	02-08-2022	01-09-2022
31-03-2016	05-08-2016	04-08-2023	03-09-2023
31-03-2017	03-08-2017	02-08-2024	01-09-2024
31-03-2018	04-08-2018	03-08-2025	02-09-2025
31-03-2019	03-08-2019	02-08-2026	01-09-2026



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4. In accordance with Section 124(6) of the Companies Act, 2013 and IEPF Rules 2016, the shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the Company to the designated Demat Account of the IEPF Authority ('IEPF Account') within a period of thirty days of such shares becoming due to be transferred to the IEPF Account. Accordingly, the Company had transferred 138 shares of Rs. 100 each to the IEPF Account on which the dividends remained unpaid or unclaimed for seven consecutive years by following the prescribed procedure. Further, all the shareholders who have not claimed/ encashed their dividends in the last seven consecutive years from 2013 are requested to claim the same by 20th July, 2020. In case valid claim is not received by that date, the Company will proceed to transfer the respective shares to the IEPF Account in terms of the IEPF Rules. In this regard, the Company has individually informed the shareholders concerned and also published notice in the newspapers as per the IEPF Rules. The statement containing the details of the Shareholders and the shares due for transfer is also uploaded on the Company's website, <http://www.mdraschipboard.com> for information and necessary action by the Shareholders. In the event of the Shareholders not claiming the dividend and the shares are transferred to IEPF, the Shareholders are still entitled to claim the shares from IEPF by making an online application in Form No: IEPF-5 to the IEPF Authority. The procedure and the form are available at <http://www.mdraschipboard.com> and also on www.iepf.gov.in

By Order of the Board of Directors,
For MADRAS CHIPBOARD LTD,

N.K. RAMASUWAMI RAJA
CHAIRMAN & MANAGING DIRECTOR
DIN: 00432698

RAJAPALAYAM
23rd JUNE, 2020